

The GENERA PAM Tool



Task

- Find measures to improve on Gender equality in your institution

T₁

- Address gender imbalances in decision making processes

T₂

- Establish a gender fair selection process

T₃

- Composition and gender fairness of selection committees

Where do you want to become active?

[Gender fairness of selection committees](#)

Potential activities	Examples for measures	Indicators related to the activity	Indicators related to the target = Indicators to measure changes
Addressing unconscious bias in selection committees	<ul style="list-style-type: none"> • Trainings on unconscious bias (for selection committee members) • Information/Documents on unconscious bias (for selection committees) • Public advertising mechanisms for vacant positions • Double-blind peer review procedures • Anonymized Application Procedures • Showing and spreading video clips on unconscious bias • Participant observation of research panels and feedback on meeting practices 	<ul style="list-style-type: none"> • # of people trained • # of trainings held • % of selection committee members who have been trained on gender bias • Document on unconscious bias exists (yes/no) • Document is available to all selection committee members (yes/no) • % of vacant positions publicly advertised • Double-blind peer review procedures are applied (yes/no) • Anonymized Application Procedures (yes/no) • Video clips are spread among all selection committee members (yes/no) 	<ul style="list-style-type: none"> • Share of board / committee members who received information or training on unconscious bias
Raising awareness about unconscious bias in the organization	<ul style="list-style-type: none"> • Talks and discussions on unconscious bias • Trainings on unconscious bias (for the management / all staff) 	<ul style="list-style-type: none"> • # of talks/discussions/trainings held • # of participants, by sex • % of committee members / management / staff trained 	

[Gender balanced composition of selection committees](#)

<p>Increasing the number of women in selection committees (including quotas)</p>	<ul style="list-style-type: none"> • Quotas for women in selection committees • Value committee work in CVs • Invite women from other institutions/abroad to participate in committees 	<ul style="list-style-type: none"> • Quota introduced (yes/no) • Quota fulfilled (yes/no) • Number of people/applicants who can mention committee work in their CV 	<ul style="list-style-type: none"> • Participation of men and women in selection boards/committees • Share of women and men among heads of selection boards/committees • Share of gender-balanced recruitment committees
<p>Support female committee members (also may lead to more women)</p>	<ul style="list-style-type: none"> • Compensate for time lost due to committee work • Provide research aid for committee members • Reduce teaching load for committee members • Specific gender trainings for female committee members 	<ul style="list-style-type: none"> • Compensation for committee work is offered (yes/no) • Research aid is available for committee members (yes/no) • # of committee members provided with research aid, by sex • Teaching load can be reduced for committee members (yes/no) • # of committee members who have reduced their teaching load, by sex 	



Please click on the activities associated with your task and study the suggested measures and indicators.

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