GENERA Template for data collection

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Demographics						
Name	*Description*	*M=Mandatory/O= Optional*	*Multiplicity*	*Example of variables*	*Classification*	*Note*
Sex	Biologically determined characteristics of men and women	M	no	not known; F ; M; not applicable	ISO/IEC 5218	
Date of birth	Date of birth	M	no	dd/mm/yyyy		
Country of Birth	Country of birth	O	no	FR, DE, IT….	ISO 3166	Alpha 2-code is recommended
Citizenship	The status of a person recognized under the custom or law as being a member of a state	O	no	FR, DE, IT….	ISO 3166	Alpha 2-code is recommended
Civil Status	Marital status	O	no	single person, married, widowed person, divorced, legally separated, etc.	SCL - Marital status, Eurostat	
Number of children	Number of children	O	no	1,2,3		
Family contribution	Financial contribution for children and/or other persons taken in charge	O	no			
Education qualification						
Name	*Description*	*M=Mandatory/O= Optional*	*Multiplicity*	*Example of variables*	*Classification*	*Note*
Master's degree	Level 7 - Master's or equivalent level	M	yes	Master of science, Master of physics, Master of sociology, etc.	ISCED	

Field of degree	Broad grouping of high level of degree	M	yes	Natural sciences; engineering and technology; medical and health sciences; social sciences, etc.	FOS	
Subfield of degree	Sub-Grouping of high level of degree	O	yes	Atomic, molecular and chemical physics, Nuclear physics, Astronomy, etc.	FOS	Use third level classification (3 digit)
Year of degree	The year of the accomplished degree	O	yes	yyyy		
Country of degree	The country of the accomplished degree	O	yes	FR, DE, IT, etc.	ISO 3166	Alpha 2-code is recommended
PhD	Level 8 - Doctoral or equivalent level	M	yes	PhD, DPhil, D. Lit, D. Sc, LL.D, Doctorate	ISCED	
Year of degree	The year of the accomplished degree	O	yes	yyyy		
Country of degree	The country of the accomplished degree	O	yes	FR, DE, IT, etc.	ISO 3166	Alpha 2-code is recommended

Career Path

Name	*Description*	*M=Mandatory/O= Optional*	*Multiplicity*	*Example of variables*	*Classification*	*Note*
CURRENT CONTRACT						
Type	Type of current contract	M	no	fixed term contract, permanent contract,		

Level	Level of career of the current obtained contract	M	no	Level A, level B, level C		For cross-organisation data comparison, the career level used in each organisation can be transformed in level A B C according to the OECD Frascati Manual
Subfield of science	Specification of subfield of science of the current contract	M	no	Atomic, molecular and chemical physics; Nuclear physics; Astronomy	FOS	Use third level classification (3 digit)
Start Date	Date of the signed current contract	M	no	dd/mm/yyyy		
End date	Data of the expired current contract	O	no	dd/mm/yyyy		To be compiled only, if it is not a fixed term contract

FIRST CONTRACT

Type	Type of the first Contract	O	no	short term contract, long term contract, fixed term contract		To be compiled only if the first contract is different from the current one
Level	level of career of the first obtained contract	M	no	Level A, level B, level C		
Subfield of science	Specification of subfield of science of the first contract	M	no	Atomic, molecular and chemical physics; Nuclear physics; Astronomy	FOS	Use third level classification (3 digit)
Start Date	Date of the signed first contract	M	no	dd/mm/yyyy		
End date	Data of the expired first contract	M	no	dd/mm/yyyy		

OTHER CONTRACTS

Type	Type of other contracts	O	yes	short term contract, long term contract, fixed term contract		
Level	Level of career of other contracts	M	no	Level A, level B, level C		
Start Date	Initial date of the signed other contracts	O	no	dd/mm/yyyy		
End date	Date of the expired contract	O	no	dd/mm/yyyy		
Subfield of science	Specification of subfield of science of other contracts	M	yes	Atomic, molecular and chemical physics; Nuclear physics; Astronomy	FOS	Use third level classification (3 digit)

Work organisation						
Name	**Description**	**M=mandatory/ O=Optional**	**Multiplicity**	**Example of variables**	**Note**	
Responsibility in Institute/ Structure etc.	Institute/department being in charge of	O	yes	Director of institute, Responsible of structure, Managing director, etc.	If this field is compiled, provide start date and end date of responsibility	
start date	The date in which the responsibility in Institute started	M	yes	dd/mm/yyyy		
end date	The date in which the responsibility in Institute ended	M	yes	dd/mm/yyyy		
Responsibility project	Project being in charge of	O	yes	Project manager, responsible of project/ experiment	If this field is compiled, provide start date and end date of responsibility	
start date	The date in which the responsibility in the project started	M	yes	dd/mm/yyyy		
end date	The date in which the responsibility in project ended	M	yes	dd/mm/yyyy		

Responsibility laboratory	Laboratory being in charge of	O	yes	Responsible of laboratory, Technical manager	If this field is compiled, provide start date and end date of responsibility
start date	The date in which the responsibility in laboratory started	M	yes	dd/mm/yyyy	
end date	The date in which the responsibility in laboratory ended	M	yes	dd/mm/yyyy	
Teaching	Type of professorship	O	yes	Professor, Associate professor, Assistant professor, Lecturer	If this field is compiled, provide start date and end date of teaching period/s
start date	The date in which the teaching period started	M	yes	dd/mm/yyyy	
end date	The date in which the teaching period ended	M	yes	dd/mm/yyyy	
Part-time	Form of employment with fewer hours of work per week	O	yes	yes/no	If this field is compiled, provide start date and end date of part-time period/s
start date	Initial date of part-time	M	yes	dd/mm/yyyy	
end date	Expiring date of the part-time	M	yes	dd/mm/yyyy	
Parental leave	Period of time that a parent spends away from work to take care of his/her baby	O	yes	yes/no	If this field is compiled, provide start date and end date of parental leave period/s
start date	Initial date of parental leave	M	yes	dd/mm/yyyy	
end date	Expiring date of parental leave	M	yes	dd/mm/yyyy	
Career Breaks	Period of time not spent at work	O	yes	yes/no	If this field is compiled, provide start date and end date of career break period/s
start date	Initial date of career breaks start	M	yes	dd/mm/yyyy	
end date	Expiring date of career breaks end	M	yes	dd/mm/yyyy	

Research Output

Name	Description	M=mandatory/ O= Optional	Multiplicity	Example of variables
Journal article	article, review, editorial comment	O	No	1,2,3
Conference contribution	abstract, poster, oral presentation, conference proceedings	O	No	1,2,3
Chapter in edited books	entries in edited books, introductions, prefaces	O	No	1,2,3
Report	working paper, technical report	O	No	1,2,3
Thesis/Dissertation	doctoral thesis, master thesis	O	No	1,2,3
Book	book, translation	O	No	1,2,3
Edited Volume	edited books or volumes, textbooks or encyclopaedias	O	No	1,2,3
Patent/Trademark	published patent, copyrights, trademarks	O	No	1,2,3
Internet Publication	scholarly material	O	no	1,2,3

return to GENERA Roadmap overview